

NLTAPA PROFESSIONAL DEVELOPMENT COMMITTEE

Work Plan and Status Report
Summer 2008

WORKGROUP MEMBERS

LAURA MELENDY, CA LTAP, CHAIR
SCOTT BERSHING, MI TTAP
CHARLIE GOODSPEED, NH LTAP
BILL KELSH, VA LTAP
RICHARD ROLLAND, NW TTAP

Provide internal professional development and assistance to improve Center management and performance and manage the associations awards program

2008 WORK PLAN & STATUS

Task	Due Date	Budget
<p>1. Confirm existing and solicit new members for the PD workgroup Status: Two new members joined this year, Scott Bershing and Bill Kelsh</p>	On-Going	
<p>2. Coordinate with 2008 Annual Conference Planning Committee to ensure that PD and NLTAPA EC identified topics are on the agenda Status: The PD workgroup has coordinated with the 2008 annual conference planning committee ensuring that topics of interest to the PD work group and to the NLTAPA EC are on the summer meeting agenda. Identified topics of interest included section 508 compliance for web sites and a number of safety topics.</p>	July 2008	
<p>3. Manage selection and presentation of the 2008 National Achievement Award Status: The call for nominations went out via t2all in March with nominations due to the PD work group by mid April. The NLTAPA EC selected the award recipient(s) during the Spring EC meeting. The award(s) will be presented at the annual conference this summer.</p>	July 2008	\$271.77
<p>4. Work with the Clearinghouse to create an integrated training /orientation plan to serve center staff at all levels. Status: The PD workgroup has worked closely with FHWA and the clearinghouse to develop a comprehensive strategy for orientation and ongoing training for new staff members and new directors. The LTAP/TTAP Professional Development Program has been endorsed by NLTAPA. The budget includes travel for one EC member to attend each upcoming site visit for new directors, as called for in the PD Program.</p> <p>We began phasing in some pieces of the program as early as January 2008 when the PD work group led the first ever, extremely successful "New Directors Forum" at TRB. This will become a regular offering at TRB for new LTAP/TTAP staff and directors, and is a part of the overall LTAP/TTAP Professional Development Program. LTAP 101 has been replaced with Professional Development Roundtables and work is ongoing in implementation of other items in the plan.</p> <p>The Professional Development work group will continue to work on implementation and refinement of the PD Program on an on-going basis.</p>	Dec 2008	\$3,128.23
<p>5. Review NLTAPA website and the professional development library Status: Nothing to report</p>	Dec 2008	
TOTAL		<u>\$3,400.00</u>